

**NATIONAL
ACADEMY
OF SOCIAL
INSURANCE**

Internship Application

Please indicate which internship you are applying for:

- Washington Internship in Social Insurance
- Somers Aging and Long-Term Care Research Internship
- Rashi Fein Internship in Health Policy
- Eileen Sweeney Graduate Internship in Disability Policy
- All

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Contact Number: _____ (Home) _____ (Cell)

E-mail address: _____

Major: _____

Year of graduation: _____ (Actual or Projected)

University: _____

G.P.A.: _____ (Official Transcript Required)

Relevant work experience, internships, and/or academic assignments:

Personal computer skills or software with which you have experience:

Where did you hear about the Academy's internship programs?

Please mail this form with the following materials:

- 1) A one-page cover letter that explains your interest in the internship program and answers the following questions:
 - In your own words, how would you define social insurance and its role in your family's life?
 - To what extent have you studied social insurance programs?
 - What special skills or qualifications will you bring to your placement?
 - On what types of assignments do you perform best? (e.g. research, writing, statistics, computer applications, organizing etc.)
 - How will this experience relate to your future career plans?
- 3) Resume
- 4) Official transcript (if you are a graduate student, submit a copy of your undergraduate and graduate course work to date)
- 5) Three professional and/or academic **written letters of recommendation** with contact information
- 6) A five to ten page writing sample which reflects the type and quality of work you have done

Mail to:

Internship Programs
National Academy of Social Insurance
1200 New Hampshire Ave., NW, Suite 830
Washington, DC 20036-6802

Application and materials must be received by *March 1*.

Completed applications will be considered by the selection committees for placements beginning in May or June.

Applications will be considered incomplete if any information is missing as of the deadline.

For additional information visit our website at www.nasi.org and our [Internship Opportunities](#) page, or contact us at (202) 452-8097 or internships@nasi.org.